



Indira Gandhi National Open University Maidan Garhi, New Delhi – 110068

Programme Revision Form (PRF)

Form for Initiating Design and Development of Additional Course (s) In Existing Programmes or Major / Minor Revision in Existing Course (s)/ Programmes

(For approval of the School Board and Academic Council)

1.	Proposed New Course (s) Title:								
	And/ Or Major/Minor Revision of Existing course (s) Title:								
2.	Programme / Course Title & Code:								
3.	Nature of Academic Programme (General/ Professional, etc.):								
4.	Name of the School offering the Programme :								
5.	Course Proposer (s):								
6.	Programme Coordinator (s):								
7.	Programme Details (Please give details of the programme of which it forms a Part of)								
a) Certi d) UGD									
b) Total (Credits								
c) Mediu	um of instruction English Hindi Any other								
	d) Annual Enrolment in the Programme and in the course(s) to be revised over last three years (year wise)								
	Details of exploratory meetings for new course (if any held) (Annex the minutes of meeting)								
	(b) If need assessment has been done for the new course. (Annex the report)								

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-						ourse Learning Ou	tcomes:
	T	Knowled		Outcomes);		
Expected	a.	Knowiec	uge:				
Programme							
Learning	_	CI 'II					
Outcomes	b.	Skills:					
(PLOs) in							
terms of :							
	c.	Applicat	tion of Kno	wledge & Sl	xills:		
	d.	Generic	Learning (Outcomes:			
	e.	Constitu	ıtional, Hui	manistic, Etl	nical, and Moral Values:		
	f.	Employa	ability & E	ntrepreneur	ship skills:		
rogramme S	Struct	ure & Co	omponer	nts:			
ch course mu							
ponent		ype of	Course	Credits	Expected	To be developed	Mode (Print/ e-

$ii) \ \textbf{Programme Structure \& Components:}$
(each course must be filled in a senarate row):

Component	Type of Course (Theory/ Practical/ Project/ Internship/ etc.)	Course Title	Credits	Expected Course Learning Outcomes (CLOs)	To be developed inhouse/ Adopted/ Adapted	Mode (Print/ e- SLM/ MOOC/ OER, if Any other specify)
Disciplinary/ Interdisciplinary Core Courses						
Disciplinary/ Interdisciplinary Elective Courses						
Skill / Ability Enhancement Courses						
Internship/ Apprenticeship/ Community Engagement and service						
Indian knowledge system / Value Addition Courses						

	ch Skills s (if any)								
Multilin courses	_								
Any oth	ıer								
	demic Cou		Support (ead	ch course mu	st be filled ir	n a separate r	row) Put √	mark in the	
	Course Title	Face- to- Face sessions	Interactive Radio Counselling	conferencin	Web- enabled Academic Support (WEAS)	Online Counselling	SWAYAM- PRABHA	Any other	
12. Requirements, in respect of the programme (wherever applicable): i) Design and Development ii) Delivery (including special infrastructure for conduct of practical etc) iii) Evaluation Strategy (specify components <i>viz.</i> assignments, online self-testing, project, fieldwork, internship, apprenticeship, dissertation, computer based testing, pen and paper based proctored exams, etc.)									
Cou	r	Co	ntinuous Ass	sessment		Term En	nd Assessm	ent	
se	Comp	oonent(s)		Weightage	e Compor	Component(s)		Weightage	
i	iv) Qualifications of the Academic Counsellors:								
vi) Qualifications of Paper Setters and Evaluators:									
13. Bud	getary Rec	quirements	:						
14. Proj	14. Proposed Launch Cycle/Year:								

	Name & Signature (s) of Course Proposer (s)
	Name & Signature of the Director of the School of Studies
	Seal:
	Date:
Enclosure: 1. Minutes of the Exploratory meeting 2. Report of Need Assessment Pencyt of Pro-	gramma Evaluation/ Egodhack from Stakahaldara

2. Report of Need Assessment/ Report of Programme Evaluation/ Feedback from Stakeholders

Explanatory Notes:

- Revision of less than 1/3 of contents of a Programme/ Course will be treated as Minor i) Revision. In case of Minor Revision, PRF needs approval of School Board only.
- If more than 1/3 of the content of a Programme/ Course will be revised, then the revision will ii) be treated as a Major Revision. In case of Major Revision, PRF needs the approval of the School Board followed by the approval of the Academic Council.
- iii) In case of addition of a new course in an on going Programme, PRF needs the approval of the School Board followed by the approval of the Academic Council.
- A course Expert Committee may be constituted only after the approval of the School Board iv) for drawing detailed course structure to be submitted to Academic Council.
- The same form (PRF) may be used for submission to the Academic Council after v) incorporating changes, if any, pertaining to item No. 10 as advised by course Expert Committee along with the approval of the School Board and a detailed syllabus.

Recommendation of the School Board (in case of Major Revision or addition of a New Course in an existing Programme): (*please attach relevant extract of the Minutes*)

Form	Meeting No. with Dates	Item No.	State the Decision Taken in the School Board
			(copy of relevant Minutes to be attached as proof)
Programme Revision Form			

Name & Signature of the Director of the School of Studies, IGNOU

Sea	l:

Date:

Enclosures:

- i) Extract of Minutes of School Board Meeting
- ii) Report of Need Assessment/ Report of Programme Evaluation/ Feedback from Stakeholders