

9 (a) Details of the Programme Evaluation done (if any) Summary of the feedback obtained from all stakeholders, on the course to be revised (*Annex the Report*)

10 Specify the Programme Learning Outcomes and Course Learning Outcomes:

i) Programme Learning Outcomes:

| | | |
|--|----|--|
| Expected Programme Learning Outcomes (PLOs) in terms of : | a. | Knowledge: |
| | b. | Skills: |
| | c. | Application of Knowledge & Skills: |
| | d. | Generic Learning Outcomes: |
| | e. | Constitutional, Humanistic, Ethical, and Moral Values: |
| | f. | Employability & Entrepreneurship skills: |

ii) Programme Structure & Components:

(each course must be filled in a separate row):

| Component | Type of Course (Theory/ Practical/ Project/ Internship/ etc.) | Course Title | Credits | Expected Course Learning Outcomes (CLOs) | To be developed inhouse/ Adopted/ Adapted | Mode (Print/ e-SLM/ MOOC/ OER, if Any other specify) |
|---|---|--------------|---------|--|---|--|
| Disciplinary/ Interdisciplinary Core Courses | | | | | | |
| Disciplinary/ Interdisciplinary Elective Courses | | | | | | |
| Skill / Ability Enhancement Courses | | | | | | |
| Internship/ Apprenticeship/ Community Engagement and service | | | | | | |
| Indian knowledge system / Value Addition Courses | | | | | | |

| | | | | | | |
|---|--|--|--|--|--|--|
| Research Skills courses (if any) | | | | | | |
| Multilingual courses | | | | | | |
| Any other | | | | | | |

11. Academic Counselling Support (each course must be filled in a separate row) Put \checkmark mark in the relevant columns:

| Course Title | Face-to- Face sessions | Interactive Radio Counselling | Tele-conferencing | Web-enabled Academic Support (WEAS) | Online Counselling | SWAYAM-PRABHA | Any other |
|---------------------|-------------------------------|--------------------------------------|--------------------------|--|---------------------------|----------------------|------------------|
| | | | | | | | |
| | | | | | | | |

12. Requirements, in respect of the programme (wherever applicable):

i) Design and Development

ii) Delivery (including special infrastructure for conduct of practical etc)

iii) Evaluation Strategy (specify components viz. assignments, online self-testing, project, fieldwork, internship, apprenticeship, dissertation, computer based testing, pen and paper based proctored exams, etc.)

| Course | Continuous Assessment | | Term End Assessment | |
|---------------|------------------------------|------------------|----------------------------|------------------|
| | Component(s) | Weightage | Component(s) | Weightage |
| | | | | |
| | | | | |
| | | | | |

iv) Qualifications of the Academic Counsellors:

vi) Qualifications of Paper Setters and Evaluators:

13. Budgetary Requirements: _____

14. Proposed Launch Cycle/Year: _____

Name & Signature (s) of Course Proposer (s)

Name & Signature of the Director of the School of Studies

Seal:

Date:

Enclosure:

1. Minutes of the Exploratory meeting
2. Report of Need Assessment/ Report of Programme Evaluation/ Feedback from Stakeholders

Explanatory Notes:

- i) Revision of less than 1/3 of contents of a Programme/ Course will be treated as Minor Revision. In case of Minor Revision, PRF needs approval of School Board only.
- ii) If more than 1/3 of the content of a Programme/ Course will be revised, then the revision will be treated as a Major Revision. In case of Major Revision, PRF needs the approval of the School Board followed by the approval of the Academic Council.
- iii) In case of addition of a new course in an on going Programme, PRF needs the approval of the School Board followed by the approval of the Academic Council.
- iv) A course Expert Committee may be constituted only after the approval of the School Board for drawing detailed course structure to be submitted to Academic Council.
- v) The same form (PRF) may be used for submission to the Academic Council after incorporating changes, if any, pertaining to item No. 10 as advised by course Expert Committee along with the approval of the School Board and a detailed syllabus.

Recommendation of the School Board (in case of Major Revision or addition of a New Course in an existing Programme): *(please attach relevant extract of the Minutes)*

| Form | Meeting No. with Dates | Item No. | State the Decision Taken in the School Board <i>(copy of relevant Minutes to be attached as proof)</i> |
|--------------------------------|-------------------------------|-----------------|--|
| Programme Revision Form | | | |

Name & Signature of the Director of the School of Studies, IGNOU

Seal:

Date:

Enclosures:

- i) Extract of Minutes of School Board Meeting
- ii) Report of Need Assessment/ Report of Programme Evaluation/ Feedback from Stakeholders